

## **Emneth Playing Field Committee (Charity no. 802015)**

### **Minutes of meeting on 20 October 2011**

**Place:** The Pavilion, Hungate Road

**Time:** 19.00

<b>Present:</b>	Michael Clayton	Trustee/Chair
	Tanya Bunting	Trustee/Vice-Chair
	Stuart Kierman	Trustee/Treasurer
	Pam Melton	Trustee/Secretary
	Yvonne Howard	Trustee
	Jill Ahearne	Friend
	Sarah Means	Friend

### **Business was confined to issues relating to Emneth Community Play Area**

#### **1 Vandalism**

We had a brief discussion about the vandalism currently experienced and noted the helpful input from Alex and Nicola Lane.

#### **2 Project plan**

MC provided an updated project plan.

#### **3 Budget update**

MC provided an updated budget statement showing that all expenditure was on track with no apparent problems. A contingency of £1,590 remains unallocated.

#### **4 Grant claims and reports**

MC reported that the second grant claim and related report had been submitted to Community Spaces.

#### **5 Signage**

We finally agreed the wording of signage and MC will now seek quotations.

#### **6 Sustainability grant**

TB and Friends have produced an initial grant application to which the facilitator has provided helpful comments. TB will revisit in the light of this.

#### **Next meeting**

Suggested: Thursday 17 November 2011, 19.00 at the Pavilion. [Update; changed to Thursday 24 November]