

## **Emneth Playing Field Committee (Charity no. 802015)**

### **Minutes of meeting on 30 August 2012**

**Place:** The Pavilion

**Time:** 19.00

<b>Present:</b>	Tanya Bunting	Trustee/Vice-Chair
	Stuart Kierman	Trustee/Treasurer
	Sarah Means	Trustee
	Chris Burke	Trustee
	Robert Else	Friend
	Linda Else	Friend
	Kanita Oakey-Kierman	Friend
	Pam Melton	Friend

#### **1 Chair**

SK appointed Chair for the meeting.

#### **2 Apologies**

Jill Ahearn, Michael Clayton.

#### **3 Minutes of meeting held on 26 July 2012**

Agreed.

#### **4 Matters arising**

SK reported no further problems with travellers following their initial attempt to gain entry.

SK reported that he had sought opinion from the caretaker on the matter of rubbish bins. NL advised that she considered one was necessary by the skate park and at least one more in the main part of the play area which was in line with our thoughts. CB had done some preliminary research of bin costs and it was recognised that reasonable quality bins were not cheap. CB and SK to carry out further research on bin types and costs to assist any decision.

#### **5 Matters outstanding from previous meetings**

##### **Future of the old pavilion**

MC is preparing a discussion document. **-In progress.**

##### **Drainage Work – Play area**

SK – not yet been able to progress.

##### **Extension of Hard-standing area**

No progress to date.

#### **6 Risk management**

TB reported main item for attention was the wooden climbing frame which had suffered some damage due to vandalism. CB & RE made a suggestion to replace the missing/broken spindles and to fit a cross bar midway across which will strengthen the spindles and make it harder to damage. It was agreed to measure up for what wood was required and see if Gary Bunting could help with sourcing the materials. No other matters to report.

## 7 Secretary's report

In Jill's absence report by SK:

- SK reported that letters of response went to Pam Melton and Yvonne Howard, as agreed. PM has replied confirming that she wished to continue her association as a Friend and would attend meetings when able. No reply received from YH.
- SK had advised KL&WNBC that we needed to change the named promoter for our lottery licence as PM was no longer a trustee. A letter received back has advised that under new regulations any new promoter must have a basic CRB check, at a cost of £25, and this must be in place before any further draws etc are held. SK will ask JA, as Secretary, if she would be the new promoter and then arrange for CRB check.
- Following the recent RoSPA training event SK had received the appropriate certificates of attendance and handed these out. In view of the positive feedback from the course SK recommended that RoSPA undertake our annual play safety inspections. Their normal fees appeared cheaper than Fenland Leisure and the recommendations would not try to sell spare parts/repairs. It was agreed for SK to investigate further on fees and the timing of inspection requirements and report back.

## 8 Treasurer's report

SK confirmed that the appropriate bank mandate had been submitted and that Jill was now a co-signatory.

### 8.1 Balances at 30 August 2012

Account	£
Current account	1,969
Deposit account	1,084

### 8.2 Payments made since last meeting

Item	£
Burton Property Mtce – Cleaning (to 12/08/12)	45.00
British Gas (Electric-bill to 31/07/12)	36.65
K Jones (Website domain renewal 2 years)	8.38
Fenland Hygiene	50.34
<b>Paid out re sustainability grant:</b>	
Playsafety Ltd	560.00
*	
B & J Bouncy Castle Hire (Summer fun day)	180.00

Warzone Laser Games (Summer fun day) 200.00

The Party People (Summer fun day) 225.00

\* Due to be reimbursed from sustainability grant via EPC.

Bill received from Kings Lynn IDB for cutting out dykes round field £252-not yet paid.

### **8.3 Pitch income**

All pitch hire fees etc billed up to end of July 2012 - £254.00 received.

### **Other income**

Quarterly grant (to September 2012) requested ex EPC - £750.

Received £1,143 ex EPC being reimbursement of expenditure re Play Area project + £1,000 ex sustainability grant money to fund event expenditure.

## **9 Emneth Community Play Area**

### **9.1 Project Manager's report**

A report received from MC was tabled and reviewed. The latest position regarding the zip-wire was noted.

### **9.2 Sustainability grant**

The recent summer fun day went well and SK gave thanks to all those involved.

A discussion followed about suggestions for the next event at "Halloween". SK indicated that he felt it would be best to stick with the plan originally considered by TB. TB will meet up with others to progress these plans in due course.

CB has still to deal with purchase of gardening equipment.

### **9.3 Maintenance**

The climbing frame repairs were already discussed in 6) above.

SK advised that he had been liaising with EPC in order to ensure the play area was cut at least every two weeks.

RE said it was becoming necessary to arrange for a "team" of people to undertake a clean up and weed of the play area etc. After that it can be organised for people to keep on top of it on a rota basis. TB said she would consult with Lyn Hay and try and rally some help.

## **10 Other Business**

TB reported that she had submitted a citation to Eastern Daily Press giving information about ourselves as a community group which may result in some recognition.

**The meeting closed at 8.35pm (approx).**

### **Next meeting:**

Thursday 27 September 2012 at 19.00